# HAWAII ASSOCIATION OF INDEPENDENT SCHOOLS
## Common Teacher Reference Report

PARENTS: Please read and sign the following release statement: *I understand the information on the Teacher Reference Report is confidential and will not be shared beyond the Admission Committee.*

_____ _____
*Parent or Guardian* *Date*

TEACHER: Thank you for completing this Teacher Reference Report. Your assessment of the applicant is a valuable, necessary component of a good admissions decision. Please add any information which may add to our knowledge of the applicant. This report does NOT become part of the student's permanent file.

Applicant's Name_____ GradeApplying_____
Last First Middle

Class Level: Accelerated _____ High _____ Average _____ Low _____ Heterogeneous _____

Subject and/or Grade _____ Self-contained ☐ Yes ☐ No

Please check ( √ ) the appropriate rating. N/A (not applicable) may be used in areas where there is insufficient information.

### Academic Qualities

| | | | |
|---|---|---|---|
| Motivation (effort, drive) | rare | moderate | maximum |
| Ability to work alone | needs help frequently | needs help occasionally | works well |
| Homestudy habits | never completes assignments | completes assignments | does more than expected |
| Participation in discussion | contributes when called on | volunteers occasionally | joins in readily |
| Ability to express ideas orally | has some difficulty | good | exceptionally good |
| Use of time | poor | average | excellent |
| Organization of work | poor | average | excellent |
| Follows direction | needs much explanation | needs occasional help | responds quickly |

### Personal Qualities

| | | | |
|---|---|---|---|
| Leadership potential | a follower | occasionally seeks opportunities | natural leader |
| Classroom conduct | poor | average | excellent |
| Cooperates with adults | rarely | usually | always |
| Personal/social adjustment | relates poorly with others | fluctuating relationships with peers; generally happy person | healthy self image; healthy peer relationships |
| Ability to work in a group | rarely | usually | always |
| Consideration of others | rarely | usually | always |
| Takes initiative | rarely | usually | always |
| Fulfills responsibilities | rarely | usually | always |
| Uses suggestions or corrections | rarely | usually | always |

We appreciate additional observations about this applicant. _____

_____

**Print or Type Name**_____ **Teacher's Signature**_____

**School**_____ **School Phone #**_____ **Date** _____

*All HAIS schools accept this common form. Check with the school for date this completed form is due.*